CANADIAN INTERUNIVERSITY SPORT
LETTER OF INTENT REQUEST FOR RELIEF TO THE CIS ELIGIBLITY COMMITTEE
(PURSUANT TO LOI PROVISION 20)

This form must be signed and completed by the prospective student before the Eligibility Committee will consider any request. Additionally, a request for release must be made by the student, using the LOI Release Request Form and in accordance with its provisions, prior to filing a request for relief directly with Canadian Interuniversity Sport. Once this form, along with the LOI Release Request Form, is submitted to the CIS office, CIS will provide a copy to the signing institution that will then have an opportunity to respond in writing. After receipt of the institutional response, the request will then be considered. If necessary, the Committee will solicit additional information or response from either of the parties. All parties will be notified in writing of the Eligibility Committee's decision, which will be final and binding.

Form must be complete for consideration. Please print or type.

1. Student's Full Name: _____

2. Student's E-mail Address: _____

3. Student's Phone Number: _____ Phone number of parents / legal guardian: _____

4. Institution that issued the LOI: _____

5. Date student signed the LOI: _____

6. List in chronological order the student-athlete's post-secondary educational and participation history below (if applicable):

Academic Year	**Institution**	**Jurisdiction** **(CEGEP, CCAA, CIS, etc)**	**Assessed Eligibility?**

7. Institution where student is currently enrolled: _____

8. Background information (narrative of facts for requesting release from the LOI):

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9. Cite any extenuating circumstances that warrant the Eligibility Committee granting a full and complete release (and provide supporting documentation where necessary):

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10. By signing and/or submitting this form electronically, I verify that all information submitted in this form is true and accurate. I acknowledge information contained herein may be provided to the signing institution, and I understand the institution may provide information about my signing an LOI to the Eligibility Committee.

Student: _____Date:_____

Please submit this form electronically or by fax to : cisoffice@universitysport.ca or 613-562-5669

If you are able to provide an e-copy of the Release Request Form indicating “No Release”, as well as any other documentation, please do so. Otherwise, you may forward these other documents by fax or mail as follows:

Letter of Intent Request for Relief
Canadian Interuniversity Sport
N205 - 801 Kind Edward Avenue
Ottawa, Ontario K1N 6N5
Fax: (613) 562-5669

*** Please allow 4-6 weeks to complete the appeals process ***